

HEAD OFFICE

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**MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street
 MOREBENG 0810
 Telephone : (015) 397 4333 / (015) 397 4327
 Fax no : (015) 397 4334

www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Mabote NJ

Reference: 8/1/1:CPS01

05 September 2016

REQUEST FOR QUOTATION FROM SERVICE PROVIDERS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD) FOR THE PROVISION OF ACCREDITED COURSE IN BASIC COMPUTER LITERACY AS PER THE TABLE BELOW:

No	TYPE OF INTERVENTION	NATURE OF INTERVENTION	NQF LEVEL	NUMBER TO BE TRAINED
1	Skills Programme	Basic Computer Literacy	3	24

The following documentation should accompany your quotations:

- A certified BBB-EE certificate
- CSD registration summary report
- Completed declaration form
- Complete SDB 9 (Certificate of independent bid determination)

EVALUATION ON FUNCTIONALITY

The bid will be evaluated based on:

- **Functionality = 50 Points**
- **Minimum Quality Score = 40 Points**

<u>Criteria</u>	<u>Points 50</u>
Qualification and accreditation <ul style="list-style-type: none"> • CV and Certified qualifications of the facilitator who is accredited. (1-4 years' experience=10 points, more than 5 years' experience =20 points)	20 Points
Experience- Local Government <ul style="list-style-type: none"> ✓ Attach at least 3 appointment letters/orders from the local government for similar project. <i>10 points per letter</i> 	30 points

The following conditions will apply:

- Quotation must be on an official letterhead of the company
- Price(s) quoted must be valid for at least thirty (30) days from the date of this offer;

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- Price (s) must be firm and inclusive of VAT , if applicable
- Incomplete quotations will be disqualified
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBBEEA of 2003 and preferential procurement regulation of 2001.

Kindly direct all technical enquiries to **Mrs. Sepuru K at 015 501 2333** between 08:00 and 16:00. All quotations should be submitted at Mogwadi Municipal Tender Box by the latest **13th September 2016 at 11:00**, clearly marked "**Basic computer training**". No quotation will be accepted after the closing date.

Molemole municipality reserves the right to accept any quotation.



Mr. MAKHURA NI
MUNICIPAL MANAGER

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